



# Demystifying the Standard

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## **1-Day Curriculum for "Demystify the Standard"**

**(QMS Training – ISO9001, ISO13485, AS9100, or IATF16949)**

### **Objective:**

To equip participants with a comprehensive understanding of Quality Management Systems (QMS) standards, focusing on essential principles, requirements, and practical applications.

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### **Welcome and Introduction (20 minutes)**

- Overview of objectives, schedule, and QMS significance.
- Icebreaker activity to share QMS experiences.

### **Understanding QMS Standards (40 minutes)**

- Overview of ISO 9001 principles and structure.
- Key concepts: Customer Focus, Leadership, Process Approach, Improvement.

### **Break (10 minutes)**

### **Clause-by-Clause Breakdown (5 hours 30 minutes)**

- **Context of the Organization (45 minutes):** Understanding the organization's context, stakeholder needs, and QMS scope.
- **Leadership (45 minutes):** Commitment to quality, customer focus, and defining roles and responsibilities.

- **Planning (45 minutes):** Addressing risks, setting objectives, and planning for QMS changes.
- **Support (45 minutes):** Managing resources, competence, communication, and documentation.
- **Lunch Break (30 minutes)**
- **Operation (2 hours):** Planning and control, design and development, production, and managing nonconformities.
- **Performance Evaluation (45 minutes):** Monitoring, measurement, internal audits, and management review.
- **Improvement (45 minutes):** Corrective actions and continual improvement.

### **Practical Application: Implementing QMS (40 minutes)**

- Workshop: Creating an implementation plan for a hypothetical company.
- Case study analysis for real-world QMS examples.

### **Common Pitfalls and How to Avoid Them (20 minutes)**

- Discuss common mistakes in QMS implementation and strategies to overcome them.
- Open Q&A session.

### **Wrap-Up and Next Steps (10 minutes)**

- Recap key takeaways and outline next steps.
- Feedback collection and certificate distribution.
- Closing remarks and encouragement for continuous learning.

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